



COVID-19 Staff Prevention Protocols

Conduct a Daily Self-Health Assessment Upon Entering the Building – While wearing face covering

1. Temperature check – If above 100°, do not enter the building past check point
2. If you experienced any of the following symptoms, that are unusual for you, in the last 14 days - Do not enter the building:
 - Cough
 - Difficulty breathing or shortness of breath
 - Sore throat
 - Chills and body aches
 - Headache
 - New loss of taste or smell
 - Diarrhea
 - Nausea or vomiting

If any of the above symptoms:

- You are requested to stay home
- If employee can perform their duties remotely, they may work remotely
- Employee is directed to contact their personal Health Care Provider for assessment

Positive Test: Staff who test positive will be instructed to isolate based on current San Joaquin County Public Health Services Isolation Orders.

Exposures: In the past 14 days, if you have been in close contact with anyone who displays the known symptoms above of COVID-19, or have been in close contact with a confirmed positive case of COVID-19, please contact HR (209-599-2131). You will be asked follow up questions to determine a quarantine timeline, based on current San Joaquin County Public Health Services Quarantine Orders.

Travel: If you have traveled outside of California, we recommend following CDC Travel Recommendations.

Physical Distancing

- Distance yourself from others when possible. In the event of an outbreak, further physical distancing measures may be implemented.

Protecting Self and Others

- Until further notice, when out of your immediate work area or in a room with other staff or students, masks shall be worn at all times, regardless of vaccination status. Masks may be removed outdoors. If you have a medical exemption and need accommodation, please contact HR at 209-599-2131.
- Avoid touching your eyes, nose, and mouth with unwashed hands.
- Wash your hands frequently with water and soap for at least 20 seconds; especially:
 - after going to the bathroom
 - before eating
 - after blowing your nose, coughing, or sneezing
 - after touching surfaces in commonly used areas and/or touching shared items

- If soap and water are not readily available, use a hand sanitizer that contains at least 60% alcohol. Cover all surfaces of your hands and rub them together until they feel dry
- Cover coughs and sneezes with a tissue, then throw the tissue in the trash. If tissues are not available, cough or sneeze into the inside of your elbow

Sanitation

- Using RUSD provided sanitizer, all work surfaces are to be cleaned and disinfected.

COVID-19 Staff Prevention Protocols Document

- The COVID-19 Staff Prevention Protocols and Temperature Check documents will be kept confidential, except under the request of a Public Health Official.

Return to Work After Symptoms:

The following return to work guidelines are based on California Department of Public Health guidance. Staff who have presented symptoms of COVID-19 may return to work when:

- At least 24 hours have passed since resolution of fever without the use of fever-reducing medications; and
- Other symptoms have improved; and
- They have a negative test for SARS-CoV-2, OR a healthcare provider has provided documentation that the symptoms are typical of their underlying chronic condition (e.g., allergies or asthma) OR a healthcare provider has confirmed an alternative named diagnosis (e.g., Streptococcal pharyngitis, Coxsackie virus), OR at least 10 days have passed since symptom onset.

By signing below, I certify that I will abide by the information in this COVID-19 Staff Prevention Protocols. This document will be kept confidential, except under request of a Public Health Official.

Signature

Date

Name

*Please return this form completed and signed to your site or department office staff or Administrator