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## AGRICULTURE F.F.A. ADVISOR AND SUMMER SERVICE

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**Qualifications:**

Teaching credential or appropriate experience

**Typical Duties:**

1. Organize and supervise an F.F.A. Chapter
2. Conduct regular F.F.A. meetings as per State guidelines.
3. Determine that the chapter participate in not less than four of the following: parliamentary procedure, speaking contest, co-op quiz, project competition, parent-son banquet and judging teams.
4. Participate in local projects and events including the Almond Blossom Festival and the County Fair.
5. Sponsor a Young Farmers organization providing local interest as available.
6. Assist each F.F.A. student enrolled in agriculture classes to develop a productive work project and visit each pupil at the site of his/her project at least twice a school year and twice during the summer.
7. Provide maintenance and department reorganization as necessary during the eight summer weeks of employment or less time if so assigned.
8. The department head shall determine that each of the job specifications are satisfactorily met; assign individual duties, complete all State reports, and evaluate agricultural personnel and activities as requested.
9. Visit each continuing and registered vo-ag pupil at least once during the summer
10. Visit each incoming 9th grade registered vo-ag pupil at least once during the summer.
11. Prepare at least one vo-ag or F.F.A. story for each publication of the Ripon Record.
12. Prepare a monthly report of activities and hours for the principal.
13. Hold at least one F.F.A. and one Young Farmer meeting during the summer.
14. Supervise the student projects as necessary at the school farms.
15. Supervise the students and their projects at the San Joaquin County Fair.

**Immediate Supervisor:** Principal

**Assignment:** Teachers' Calendar plus summer service as assigned

**Salary:** Certificated Schedule