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## SPECIAL DAY CLASS (SDC)

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**Job Description:**

Provide instruction and service for pupils whose needs have been identified in an IEP developed by the SDC teacher and the individualized education program team. Conference with parents, pupils and classroom teachers relative to the individualized program. Assist classroom teachers with integrated pupils.

**Qualifications:**

1. Holds a valid special education credential.

**Typical Duties:**

1. Provide information and assistance to individuals with exceptional needs and to their parents.
2. Provide consultation, resource information and material regarding individuals with exceptional needs, to their parents and to regular staff members.
3. Coordinate special education services with the regular school programs for each individual with exceptional needs enrolled in an integrated program.
4. Monitor pupil progress on a regular basis, participate in the review and revision of individualized education programs, as appropriate, and refer pupils who do not demonstrate appropriate progress.
5. Emphasize basic skills for each pupil and, and at the upper grade level, academic achievement, career and vocational development and preparation for adult life.
6. Coordinate aide service.
7. Work with Student Study Teams as appropriate.
8. Specific assignment model
  - Student Study Team
  - IEP Meetings
  - Pupil and Parent Conferences
  - Student Assessment
  - Record Keeping
  - Instruction to the individual or to small groups
  - Assist in identifying pupil needs
  - Conference with aides
  - Evaluate course content, use appropriate modality and materials relative to the need and interest of the pupil.

**Immediate Supervisor:** Principal

**Assignment:** Teacher Calendar

**Salary:** Certificated Schedule