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## FHA – HERO ADVISOR

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**Job Description**

Supervise and direct all aspects of the FHA-HERO program

**Qualifications**

1. Certificated Home Economics teacher at the high school

**Typical Duties:**

1. Conduct weekly chapter meetings outside school hours.
2. Conduct monthly chapter officer meetings outside school hours.
3. Attend scheduled region meetings and, if appropriate, region officer meetings.
4. Attend scheduled state meetings.
5. Arrange for transportation to get students to and from meetings and activities.
6. Organize and supervise necessary fundraising activities to generate funds to support activities.
7. Follow established policies and procedures with ASB bookkeeper regarding fundraising, bank deposits and purchases.
8. Supervise practice time for events outside the school day. Practice time to be sufficient to enable students to be successful.

**Immediate supervisor:**

**Assignment:** School Year

**Salary:** Stipend schedule