

---

---

## CLASSROOM TEACHER, HIGH SCHOOL

---

---

**Qualifications:**

Teaching credential issued by the California Commission on Teaching Credential or the ability to secure a California credential

**Typical Duties:**

Major Duties and Responsibilities:

Determines Standards for and Methods of Assessing Student Progress

1. Develops standards for critical analysis and encourages pupils to think independently and to express original ideas.
2. Establishes standards of expected student progress for approval by the evaluator based on the assessment of the pupils in the class.

Teacher Competence Relative to Established Standards for Pupil Progress

3. Teaches content and skills, utilizing the course of study adopted by the Board of Education and other appropriate learning activities.
4. Instructs pupils in citizenship, basic communication skills, and other general elements of the course of study common to all teachers, as specified in State law and administrative regulations and procedures of the school district.
5. Adapts materials and methods to develop relevant, sequential assignments that guide and challenge pupils.
6. Determines instructional materials designed to achieve instructional goals and performance objectives. Selects books and instructional aids appropriate to the interest and maturity levels of pupils.
7. Provides individual and small group instruction in order to adapt the curriculum to the needs of each pupil. May provide remedial programs for pupils who have not achieved competency commensurate with their potential.
8. Participates in the evaluation and assessment activities required by the district, including periodic self-evaluation.
9. Evaluates each pupil's progress and communicates with the parents on the pupil's progress.
10. Cooperates with the evaluator in developing and implementing suitable activities to improve teaching effectiveness or other deficiencies.
11. Maintains professional competence through participation in in-service educational activities provided by the district and/or in self-selected professional growth activities.
12. Provides competent leadership in insuring that students meet pupil progress standards relative to the goals and objectives for each grade level as measured by the school administrator using the district's evaluative instrument.

Performance of Adjunct Duties

13. Performs basic attendance accounting, budget preparation, and inventory recording.
14. Serves as a supervisor, advisor, or chaperone to approved and assigned activities.

Maintenance of Suitable Student Control and a Learning Environment

15. Establishes and maintains standards of pupil behavior through proper control and supervision and the provision of learning activities which stimulate the interest and motivation of pupils in and out of the classroom.
16. Provides a suitable learning environment conducive to the development of the pupil's concept of self and helps students solve health, attitude, and learning problems.
17. Supervises pupils in out-of-class activities and actively supports the daily program by accepting unexpected duties.

**Immediate Supervisor:** Principal

**Assignment:** 187 Days

**Salary:** Certificated Schedule