
SWIM POOL MAINTENANCE & GROUNDSKEEPER

JOB DESCRIPTION:

Under general supervision, plan, schedule and perform routine cleaning and maintenance work in and around the swim pool, pool equipment and pool buildings; perform routine grounds maintenance and gardening work on all areas of the high school. Perform maintenance and grounds work at other district sites as directed.

QUALIFICATIONS:

1. Knowledge: Knowledge of (a) methods, materials and equipment used in the operation of the swim pool, its equipment and buildings and (b) requirements for maintaining school buildings and grounds in a safe, clean and orderly condition. Knowledge of requirements for maintaining school grounds, turf and landscaping in a healthy, safe, clean and orderly condition.
2. Ability: To use groundskeeping equipment with skill and efficiency; use basic mechanical tools in performing minor repairs and adjustments; safely use the hand and power tools for gardening and groundskeeping work; maintain equipment and perform minor repairs and adjustments to equipment and tools as necessary; to perform a variety of grounds maintenance tasks under the direction and supervision of Supervisor of Buildings and Grounds. To use cleaning materials and equipment with skill and efficiency; use basic mechanical tools in performing minor repairs and adjustments; maintain equipment and perform minor repairs and adjustments to building fixtures and equipment.
3. Education: Equivalent to completion of the twelfth grade.
4. License: Possession of a valid State of California school bus driver's license or the ability to secure one.

TYPICAL DUTIES:

1. Confers with Supervisor of Buildings and Grounds regarding care and upkeep of grounds at the site.
2. Routinely inspects grounds with respect to need for water, aeration and fertilizer; reports any possible problems, such as lack of water to turf and landscape areas to the Supervisor of Buildings and Grounds.
3. Routinely inspects buildings and grounds for fire, sanitary and safety hazards; performs minor repairs and adjustments to building fixtures, landscaping systems, and site equipment; reports needed major repair work to proper authorities.

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4. Make necessary safety reports to appropriate officials on a regular basis.
5. Initiates necessary groundskeeping and gardening work to maintain site areas, including lawns, playgrounds, athletic fields, or planted areas; plants, fertilize and irrigates shrubs, trees and lawns; sweeps walks and picks up paper and rubbish.
6. Requisitions ground supplies and equipment, custodial supplies and equipment as needed.
7. Keeps appropriate records and prepares necessary reports.
8. Sweeps, scrubs, mops and waxes floors; washes windows; cleans walls; furniture, woodwork and other equipment.
9. Operates and maintains swim pool equipment and cleans pool and deck area as needed for efficient and safe operations of the pool.
10. Maintains radio communications with appropriate personnel at all times while on duty.
11. May assist in the training and monitoring of inexperienced personnel
12. Performs tasks as assigned by Director of District Operations.
13. May be on-call for emergencies as determined by the Director of District Operations.
14. At the direction of the Supervisor of Buildings and Grounds, may perform the following:
 - Paint inside and outside of buildings with brush, roller or spraying equipment. May have to climb ladder.
 - Install or repair fences, do concrete and asphalt work.
 - Prune trees, hoe weeds, install and repair irrigation systems.
 - Replace lights and clean light fixtures (use ladder)
 - Shampoo carpets, Pull and push equipment and move classroom furniture
 - Scrub and wax floors using electrically powered floor machine.
 - Mop the floor and apply wax with mop.
 - Receives supplies, moves boxes.
 - Does minor carpentry, electrical and plumbing work.
 - Dust counters, cleans windows and general classroom cleaning.
 - Assist high school day custodian, maintenance and grounds personnel.
 - Other duties as assigned.

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PHYSICAL REQUIREMENTS:

Employees in this position must have the following ability:

1. Normal manual dexterity and hand-eye coordination required to operate power and motorized equipment using both hands.
2. Physical agility to frequently stoop, kneel, bend, crouch, reach overhead, grasp, push, pull, lift and move objects up to 50 pounds shoulder height and occasionally lift in excess of 50 pounds with assistance.
3. Demonstrate normal depth perception.
4. Stand and walk for extended periods.
5. See and read printed matter, with or without visual aides, distinguish colors, read and understand rules and policies, labels and instructions.
6. Verbal communications including the ability to speak and hear at normal room levels.
7. Ability to use telephones and office equipment.

WORK ENVIRONMENT:

Work is performed in indoor and outdoor environments, exposure to dust, oils and cleaning chemicals. May work on ladders or scaffolding, may work with exposure to moisture, some exposure to childhood and other diseases in a school environment. Regular contact with Ripon Unified School District Staff, district office staff, and the public.

Immediate Supervisor: Supervisor of Buildings and Grounds

Assignment: 8 hours per day as determined by Supervisor of Buildings & Grounds

Salary: CSEA Salary Schedule: Range 43