
SCHOOL NURSE

Job Description:

The school nurse strengthens and facilitates the educational process by improving and protecting the health status of children and by overseeing the health services program throughout the school district.

Qualifications:

- Possess a valid California State Registered Nurse License.
- Possess a current California School Nurse Services Credential.
- Possess a valid School Audiometrist Certificate.
- Possess or obtain, upon employment, a valid California Driver's License. Provide proof of automobile insurance.
- Experience as a school nurse, public health nurse or similar service preferred.

Essential Duties:

1. Conduct and/or supervise screening programs as required by law or district request. i.e., vision, audiometrist, lice, scoliosis.
2. Assist and oversee the immunization programs and the Child Health and Disability Prevention programs. i.e., rubella, first grade physicals.
3. Supervise, prepare and/or record health data, forms and reports.
4. Interpret health assessments to staff and parents.
5. Coordinate drug awareness activities in the various schools.
6. Conference with parents concerning pupil health, behavior, activities.
7. Conference with parents of selected preschool children for health and preschool educational activities which may be incorporated in parenting techniques.
8. Counsel students in group or individual basis.
9. Conduct in class health lessons including to reduce tobacco use among adolescents.
10. Conduct inservice activities for all staff including Epipen, glucagon, seizures etc.
11. Make home visits as requested.
12. Serve on various committees including the wellness committees and study groups working on health instruction.
13. Assist teams dealing with Student Study, I.E.P., SARB, DARB, expulsion panels, etc.
14. Treat accident and illness problems at school and/or refer the child or staff to proper treatment or care center.
15. Communicate with parents and the community by newsletters, memos, articles in the local paper, etc.
16. Assist in kindergarten registration activities.
17. Coordinate and oversee the health component of home hospital.
18. Attend trainings and conference to stay abreast of current legislation.

19. Collaborates and consults with school personnel by providing information regarding student health concerns as per HIPPA/PERPA regulations.
20. Develops and updates health, safety, and emergency care plans for students at risk for medical crisis and provides training to staff to implement plans.
21. Interprets and transcribes medical prescriptions and procedures required to accommodate students' health needs in their educational setting.
22. Trains and supervises staff in administration of medications and specialized health care procedures for students with the appropriate follow-up and documentation.
23. Notifies parents/guardians about illnesses, injuries, and potential health problems; provides health counseling and referrals as appropriate.
24. Collaborates with attendance, disciplinary, counseling and co-curricular staff to promote student attendance and achievement.
25. Trains, supervises, monitors and evaluates health Services Assistants, and LVNs and /or RNs.
26. Ensure the maintenance of a health record for each student.
27. Communicates with physician and secures medical reports required for specialized health services.
28. Directs communicable disease control in the school and the community by partnering with the Public Health Department.
29. Other duties as assigned.

ESSENTIAL PHYSICAL REQUIREMENTS:

Incorporated within one or more of the previously mentioned duties and responsibilities of this job description are the following essential physical requirements:

1	Seldom = Less than 25%	3	Often = 51-75%
2	Occasional = 25-50%	4	Very Frequent = 76% and above
4	a. Ability to work at a desk, conference table or in meetings of various configurations		
4	b. Ability to stand and circulate for extended periods of time		
4	c. Ability to see for purposes of reading laws and codes, rules and policies and other printed matter materials and observing students		
4	d. Ability to hear and understand speech at normal levels		
4	e. Ability to communicate so others will be able to clearly understand normal conversation		
2	f. Ability to bend and twist, kneel and stoop, run and crawl		
2	g. Ability to reach in all directions		
2	h. Ability to lift 25 pounds		
1	i. Ability to carry 50 pounds		

Immediate Supervisor: Director of Student Services

Assignment: 190 days, 8 hrs/day

Salary: RUDTA Certificated Itinerant Range 403a